

City of Redmond, Washington

Purchasing Division, M/S: 3SFN

PO Box 97010

Redmond, WA 98073-9710

Formal Invitation to Bid

The City is currently seeking bids from Contractors experienced in facility repair and/or remodel for necessary repairs on a small City owned pump station that sustained storm related damage.

IFB-10100-07/CHA

The City of Redmond, Washington requests interested parties to submit sealed proposals for the above referenced formal Invitation to Bid (IFB).

Scope of Work

The City of Redmond is soliciting bids from experienced, licensed contractors to complete necessary repair work on its lift station #54 located at 23939 NE 131st Place, Redmond WA 98052. All work performed under contract shall be subject to city review and inspection, which shall not be unduly delayed. "Attachment A" contains a series of photos depicting damage to the building and shall be incorporated into this IFB by this reference. Minimum work shall include, based on information known to the city, the following tasks:

- Removal of dry wall from the ceiling in the generator room to expose all roof framing for inspection.
- Repair all broken rafters with new 2X rafters sistered to the existing damaged ones.
- Perform minor repairs to the ridge beam while in place.
- Remove and replace all damaged roof deck plywood and metal roof panels and install new roof panels to match existing.
- Install and finish 2 layers of 5/8" sheetrock in generator room.
- Paint all repair to match existing.
- Remove and repair drywall on exhaust louver wall to inspect framing.
- Remove and replace all electrical devices and conduit as required to repair ceiling.
- Contractor shall obtain a City of Redmond electrical permit with the understanding that such permit fees will be waived on city project related work.

The city understands that the above mention repairs represent, to the best of its knowledge, known repairs needed to this building. Should, during the course of work performance, hidden damage is uncovered that would represent additional repairs, any such addition may be included via a "change order" to the original contract, must be mutually acceptable by both parties and affected by a revision to the city's purchase order.

The City of Redmond reserves the right to approval of final paint and product colors.

Due Date/Time

4:00 PM (local time) on Thursday, September 27, 2007. The City of Redmond – Purchasing Division must receive bids no later than said date and time. Bids received after such time will be returned unopened. Responses may be mailed or hand delivered to the City of Redmond, Purchasing Division, MS: 3SFN, 15670 NE 85th Street, PO Box 97010, Redmond, WA 98073-9710.

Mandatory Pre-Bid Meeting

A mandatory pre-bid walk-thru will be conducted at **10:00 a.m. on Monday, September 10, 2007** in the City of Redmond, Pump Station #54 located at 23439 NE 131st Place, Redmond, WA 98052.

Delivery/Product Completion Requirements

Timing is of the essence, as such, all bids shall provide a proposed work schedule to allow for adequate notification and staff scheduling during the performance of this work. Actual work schedule shall be confirmed at time of order placement.

Response Requirements & Format

The City requests all bids provide an itemized breakdown of costs including all labor, materials & disposal fees along with responses to requirements identified in the City's scope of work. Contractor shall also include, in their bid response, a statement to the effect that any construction debris destined for disposal, as a direct result of this project, shall be disposed of in an environmentally sound manner and under no circumstances within a area identified as a floodplain. Proposals must include a recommended timeline for project completion.

Additionally, Contractor shall include, at a minimum, a reference list of three (3) completed projects of similar nature. List shall include a contact name and telephone number for each.

As the labor necessary to perform this work product falls within the definition of a public work under the Revised Codes of Washington (RCW 39.04.010), wages must be paid per published prevailing wage rates. The rules and regulations of the Department of Labor and Industries and the schedule of prevailing wage rates for the locality where this agreement will be performed (as determined by the Industrial Statistician of the Department of Labor and Industries) can be obtained from the department's website at www.lni.wa.gov/prevailingwage/.

Subsequently, the City of Redmond will require supplier/contractor to:

- 1) Furnish proof of insurance with endorsement naming City as additional insured before work may commence.
- 2) File a "Statement of Intent to Pay Prevailing Wages" (L&I form #700-029-000) with the State of Washington, Department of Labor & Industries and furnish the City with an approved copy. Upon satisfactory completion of work & the City's receipt of the approved form, 80% of the contracted amount will be eligible for payment.
- 3) File an "Affidavit of Wages Paid" (L&I form #F700-007-000) with the State of Washington, Department of Labor & Industries and furnish the City with an approved copy. Upon receipt of the approved form, the retained 20% will be eligible for release to supplier/contractor.

The above progress payment plan is being provided in lieu of a performance bond.

Selection & Award

It is the city's intent to award this purchase to the contractor who provides the lowest responsible bid that meets all specification criteria. Upon selection of contractor, the city will issue a purchase order to procure identified product and services as specified in the City's scope of work. A copy of the city's purchase order terms and conditions have been included as "Attachment B" and incorporated into this IFB by this reference. All material shipping will be FOB Destination and includes on-site installation. The City's purchase order (boilerplate) terms and conditions shall govern the purchase. The City of Redmond reserves the right to reject any or all proposals, and to waive any irregularities or information in the evaluation process. The final decision is the sole decision of the City of Redmond, and the respondents to this formal request have no appeal rights or procedures guaranteed to them.

All interested contractors are requested to provide the pricing details requested herein to the City of Redmond at the stated address by the deadline given. Selection criteria shall be determined by given due consideration to price, firms/individuals residing or doing business primarily in the geographical area, conformance with city specifications and bidder's experience and capabilities.

Questions/Inquiries

Please direct any questions concerning this Invitation for Bid, the city's specifications or the evaluation process to the agent listed below. No other city official or employee is empowered to speak for the city with respect to this acquisition. Any information obtained from any other source shall not be binding and may disqualify your proposal.

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Purchasing Manager
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